



1001 North 23rd Street
 Post Office Box 94094
 Baton Rouge, LA 70804-9094

(O) 225-342-5899
 (F) 225-342-2051
 www.laworks.net

John Bel Edwards, Governor
Ava Cates, Secretary

Workforce Investment Council

Industry-Based Certification Committee Meeting

Tuesday October 4, 2022

9:30 AM – 11:11AM

Meeting Minutes

I. Call to order

Chairman David St. Etienne called to order the regular meeting of the Industry Based Certification Committee at **9:30 am**, at 1001 N. 23rd Street, Baton Rouge October 4, 2022, Louisiana 70804 4th Floor Conference Room.

II. Roll call

WIC Jawanda J. Givens conducted a roll call. The following persons were present:

Number in attendance: 11

Obtained quorum: Yes

Email checklist				
X	Member	X	Designee	
	IBCC Chairman David St. Etienne	x		
	Secretary Ava Cates		Keliie Taylor-White	x
	WIC Chairman Bruce Busada		Corey Williams	x
	Gov. John Bel Edwards		Sec. Ava Cates	
	Keith Brand		Luke Morris	x
	Dr. Gayle Flowers	x		
	Paul Helton			
	Kelsey Osman,DOC	x		
	Mike Palamone	x		
	Dr. Wendi Palermo			
	Louis Reine	x		
	Susie Schowen	x		
	Janice Sneed			
	Jessica Vallelungo	x		
	Dr. Lisa Vosper	x		
	Meridith Trahant			
	Danielle Barringer	x		
	Kandice Doley	x		

III. **Review and approval of Previous Minutes:**

a. **Motion to Adopt Current Meeting Agenda**

- i. 1st Louis Reine
- ii. 2nd Susie Schowen
- iii. Motion passes unanimously

b. **Motion to Approve Previous Meeting Minutes**

- i. 1st Louis Reine
- ii. 2nd Kelsey Osman
- iii. Motion passes unanimously

IV. **Public Comments:** None

V. **Comments – David St. Etienne:** Chairman St. Etienne: Thanks members for attending

VI. **Re-presentation and Review of open IBC applications:**

1. **Microsoft Office Specialist consisting of Word Associate, Work Expert, Excel Associate, Excel Expert, PowerPoint Associate, Access Expert (Combination of all 6 credentials)**

a. **Guest Speaker:** Karley Cooper

- i. Ms. Cooper explains that employers need employees with skills to understand database principals and transition into high demand jobs. Those with these credentials are preferred. She presented a video showing student utilizing the software.

b. **Questions**

- i. Member Susie Schowen asks if possible to bundle the expert levels together (Word Expert, Excel Expert and Access Expert)?
- ii. Member Jessica Vallelungo explains that the associate levels are already accounted for in the middle school curriculum. Testing for the associate levels is not required to sit for the expert level credential. The bundle would require passing of all 3 expert levels.

Motion		1 st Susie Schowen (Motion to approve as bundle (3 expert level, Word, Excel and Access))					
Second		2 nd Mike Palamone					
Yea	Nay	Ab	Member	Yea	Nay	Ab	
x	<input type="checkbox"/>		IBCC Chairman David St. Etienne	x	<input type="checkbox"/>		Louis Reine
	<input type="checkbox"/>		Secretary Ava Cates	x	<input type="checkbox"/>		Susie Schowen
	<input type="checkbox"/>		Gov. John Bel Edwards		<input type="checkbox"/>		Janice Sneed
	<input type="checkbox"/>		Keith Brand	x	<input type="checkbox"/>		Jessica Valleungo
x	<input type="checkbox"/>		WIC Chairman Bruce Busada	x	<input type="checkbox"/>		Dr. Lisa Vosper
x	<input type="checkbox"/>		Dr. Gayle Flowers		<input type="checkbox"/>		
	<input type="checkbox"/>		Paul Helton		<input type="checkbox"/>		
x	<input type="checkbox"/>		Kelsey Osman		<input type="checkbox"/>		
x	<input type="checkbox"/>		Mike Palamone		<input type="checkbox"/>		
x	<input type="checkbox"/>		Dr. Wendi Palermo		<input type="checkbox"/>		

Comments: none

Abstentions: Yes None x
 Opposition: Yes None x
 Approved: Yes x None

Unanimous vote

2. GIS – 101 Introduction

- a. Guest Speaker: Fran Harvey
- b. Ms. Vallelungo asks how does this fit in with what has already been approved?
 - i. Ms. Harvey responds that this is a pre-req. We have not seen the demand and completion that we would like to so we determined that a starting point is necessary.
- c. Ms. Schowen feels uneasy with the ability of individual to be hired with just the lower level credential.
- d. Dr. Lisa Vosper asks are the kids with this IBC not ready?
 - i. Ms. Harvey answers that are ready once they pass the test. However, they are having a difficult time getting to that point.
- e. Member Mike Palamone asks by taking the entry, will this help students present the data they are collecting better than what they are learning now?
 - i. Ms. Harvey responds affirmatively.
- f. Ms. Vallelungo believes this would be a good candidate for an emerging credential. Kids need to come better prepared to obtain the IBC.
- g. Ms. Vallelungo would like to finesse the naming so it does not cause confusion. This will now go to BESE to be implemented next year. Billy will help get this done.

Motion		1 st Kellie Taylor White (Motion to decline the credential and refer to LDOE to be considered to be emerging)					
Second		2 nd Susie Schowen					
Yea	Nay	Ab	Member	Yea	Nay	Ab	
	<input type="checkbox"/>		IBCC Chairman David St. Etienne		<input type="checkbox"/>		Louis Reine
	<input type="checkbox"/>		Secretary Ava Cates		<input type="checkbox"/>		Susie Schowen
	<input type="checkbox"/>		Gov. John Bel Edwards		<input type="checkbox"/>		Janice Sneed
	<input type="checkbox"/>		Keith Brand		<input type="checkbox"/>		Jessica Valleungo
	<input type="checkbox"/>		WIC Chairman Bruce Busada		<input type="checkbox"/>		Dr. Lisa Vosper
	<input type="checkbox"/>		Dr. Gayle Flowers		<input type="checkbox"/>		
	<input type="checkbox"/>		Paul Helton		<input type="checkbox"/>		
	<input type="checkbox"/>		Kelsey Osman		<input type="checkbox"/>		
	<input type="checkbox"/>		Mike Palamone		<input type="checkbox"/>		
	<input type="checkbox"/>		Dr. Wendi Palermo		<input type="checkbox"/>		

Comments: none

Abstentions: Yes None x
 Opposition: Yes None x
 Approved: Yes x None

Unanimous vote

VII. Presentation and Review of Recertification IBC applications

Presenter: David St. Etienne

1. Mr. St. Etienne recommends consideration and adoption of all recertification en globo.
2. Member Louis Reine moves to adopt all but the FAA recertification, as discussion should be had first. Motion seconded by Dr. Gayle Flowers.

Certifying Agency	IBC Name	Jump Start Level	Approve	Reject/Remove	Defer
Federal Aviation Administration (FAA)	FAA Part 107: Small Unmanned Aircraft Operations	Basic			
International Academies of Emergency Dispatch	Emergency Tele communicator Certification (911 Dispatch) (ETC) 1	Basic	x		
	Emergency Tele communicator Certification (911 Dispatch) (ETC) 1 PLUS Emergency Police Dispatch (EPD), Emergency Fire Dispatch (EFD) or Emergency Medical Dispatch (EMD)	Advanced	x		
Louisiana Board of Pharmacy	Pharmacist Technician Certification – Pharmacy Technician Certification Examination (PTCE)	Basic	x		
Louisiana Forestry Association	Forestry	Advanced	x		

Comments:

Motioned to approve all but the FAA :

1st Louis Reine

2nd Dr. Gayle Flowers

Abstentions: Yes None x

Opposition: Yes None x

Approved: Yes x None

Unanimous vote

FAA Part 107: Small Unmanned Aircraft Operations:

Motion to approve Ms. Schowen moves to conditionally approve recertification with the stipulation that they bundle this credential with the flight test.

1st Susan Schowen

2nd Louis Reine

Abstentions: Yes None x

Opposition: Yes None x

Approved: Yes x None

Unanimous vote

3. Discussion of FAA Recertification

- a. Ms. Vallelungo explains that this is a book test for the pilot license to fly drones, focused on the laws of air travel. Ms. Polozola ensures that flight time is occurring but there is no oversight to show that a student can effectively fly a drone. Included in the IBCC meeting packet is the data showing the completion rate.
 - b. Mr. Reine would like to change the name as the title may be misleading.
 - c. Ms. Schowen recommends bundling this certification with the test that requires flight time.
 - d. Dr. Vosper suggests perhaps incorporating the oversight into the recertification process. We can conditionally approve the recertification until there is data to show the required flight times are being met.
4. Mr. Louis Reine moves to accept the FAA recertification.
- a. Dr. Vosper seconds
 - b. Mr. Reine withdraws the motion.
5. Ms. Schowen moves to conditionally approve recertification with the stipulation that they bundle this credential with the flight test.
- a. Louis Reine seconds.
 - b. No objections. No abstentions.
 - c. Motion passes unanimously.

VIII. Other Business

- a. Ms. Vallelungo introduces LDOE Assistant Superintendent of Accountability and Assessment Thomas Lambert to discuss new accountability measures being implemented.

IX. Adjournment

- a. Louis Reine moves to adjourn meeting.
- b. 2nd Kellie Taylor White Meeting adjourned at 11:11am

Minutes submitted by: Kandice Doley, Kellie Taylor-White and Jawanda Givens
Minutes approved by: Quorum of IBCC meeting on November 16, 2022

